



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
DIRECTOR

02/20/2024

Molly Vargas
Charlevoix Childrens House
08700 Mercer Boulevard, Charlevoix, MI, , 49720

License Number: DC150018032

Dear Molly Vargas,

This letter is to advise you that the 02/15/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8525(14)	On 12/11/2023, QFI Art Shaw completed an onsite fire inspection. He cited that the exit sign above the main entrance does not work on battery. The center needs to repair or replace this device.	The exit sign will be repaired or replaced. To maintain compliance, the program director will check exit signs once a month to ensure they are still illuminated.	2-16-23
R 400.8530(4)	On 12/11/2023, QFI Art Shaw completed an onsite fire inspection. He cited that the wall that contains the door to the heating plant room is cracked again both on the inside of the room and on the outside of the room is cracked. The crack is extending through the previous patch. Correct the problem that this causing this cracking and	The crack in the wall has been fixed in both places. The gypsum board has been repaired and covered. To maintain compliance, the program director will review fire licensing rules every year to ensure compliance.	2/2/24

	<p>patch the crack again. When the furnace was replaced the gypsum board ceiling had a piece of gypsum board broken. The piece was put back into place and a piece of metal was put over it to secure it in place. Repair the gypsum board by properly securing it into place and covering it with joint compound and drywall tape. Ensure that the plastic pipe adjoining this patch is properly protected with fire stopping caulk.</p>		
R 400.8550(4)	<p>On 12/11/2023, QFI Art Shaw completed an onsite fire inspection. He cited that a table lamp along the roadside wall is powered by an extension cord. The center needs to remove this extension cord and provide a relocatable power tap also known as a power strip with not longer than a 6-foot cord as noted in rule 550(7). While onsite for the renewal inspection, I observed the extension cord still being used for the table lamp along the roadside of the wall.</p>	<p>Molly Crain moved the lamp. It has been removed the classroom. To maintain compliance, the program director will review fire licensing rules every year to ensure compliance.</p>	2/9/24
R 400.8550(6)	<p>On 12/11/2023, QFI Art Shaw completed an onsite fire inspection. He cited that the center needs to The GFCI receptacle in the 1st toilet room along the roadside wall did not trip when tested with a GFCI</p>	<p>The outlet has been replaced. To maintain compliance, the program director will review fire licensing rules every year to ensure compliance</p>	2-4-24

	tester. The center needs to replace this device.		
722.115n(3)	During the renewal inspection, I found that child care staff members Betsy Schoonover and Molly Crain had not signed/completed the consent and disclosure form for their reprints in 2023.	Consent and Disclosure paperwork has been completed for both Molly Crain and Betsy Schoonover and kept on file. To maintain compliance, the licensee designee will have employees sign the consent and disclosure form before scheduling them for fingerprints. The licensee designee will review all staff records every three months.	2-4-24
R 400.8525(1)	During the renewal inspection, I observed the curtain wall being used to create a separate well-defined space without having a direct means of egress to the outside when the curtain wall is closed together. This was addressed last year during the interim inspection. The curtain wall needs to remain almost entirely open at all times or an additional means of egress needs to be constructed in that area.	During the interim inspection we were under the assumption that it needed to be open 3 feet. The curtain is now almost all the way open always. To maintain compliance, the program director will check the curtain wall each day to ensure it is entirely open	2-9-24

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Codie Mayhew at 231-342-5006 or

mayhewc@michigan.gov. In the event that Codie Mayhew is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in blue ink that reads "Codie Mayhew". The signature is written in a cursive, flowing style.

Codie Mayhew, Licensing Consultant